



TASMANIAN
CATHOLIC
education commission

Enrolling Students with Disability Guidelines

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Tasmanian Catholic education is committed to the inherent value, worth and dignity of each of God's human beings.

*Human dignity originates from God and is of God because we are made in God's own image and likeness.
(Genesis 1:26-27)*

1. Rationale

Catholic Education Tasmania will establish and value a community of welcome for all, a community that respects and embraces diversity. This is consistent with the Disability Discrimination Act (DDA) 1992 and the Disability Standards for Education (DSE) 2005, to ensure that all students can seek enrolment, access and participation in education on the same basis as other students.

2. Purpose

These guidelines outline the procedural requirements of the TCEO regarding the protocols and steps a school will take to ensure that all students are enrolled in Catholic schools on the same basis as all other students.

3. Definition

For the purposes of this document the definition of disability (as per the DDA) is:

- Total or partial loss of the person's bodily or mental functions
- Total or partial loss of a part of the body
- The presence in the body of organisms causing disease or illness
- The malfunction, malformation or disfigurement of a part of the person's body
- A disorder, illness or disease that affects a person's thought processes, perception of reality, emotions or judgement or that results in disturbed behaviour

4. Principles

The following principles inform these guidelines:

- Students With Disability (SWD) have a right to seek admission and enrolment on the same basis as prospective students without disability, including the right to reasonable adjustments.
- SWD have a right to access courses and programs; use services and facilities; and have reasonable adjustments, to ensure they are able to participate in education and training on the same basis as students without disability.
- It is unlawful for a school to discriminate against a student on the grounds of the student's disability.

The Process upon Receipt of Enrolment Application for SWD

Stage 1 Enrolment Application

Initial parent/guardian enquiry
School enrolment interview with parent and student.
Does the student have a disability?

NO
Follow normal
enrolment
procedures.

Stage 2 Gather Data

YES

Gather Data (written consent)
School seeks input from family, relevant stakeholders,
TCEO staff to determine student's needs and adjustments
regarding:

- Physical environment
- Personal care
- Communication
- Safety
- Health and well-being
- Medical reports
- Curriculum access
- Emergency procedures

Stage 3 Determine Adjustments

Summary of information by school personnel.
Consideration of student needs and the school's ability to
make reasonable adjustments.

Case meeting with school team, parents, student, TCEO staff
and other relevant professionals to discuss the educational
program the school can offer.

ENROLMENT PROCEEDS

ENROLMENT DOES NOT PROCEED

Stage 4 Action Following Enrolment Decision

- School Special Learning Needs Coordinator assumes
role of 'case coordinator'.
- Transition plan developed and transition proceeds.
- Individual Education Plan developed and implemented.
- Regular meetings scheduled to evaluate progress and
determine the ongoing adjustments.

Definitions

On the same basis means that a student with disability must have opportunities and choices that are comparable with those offered to students without disability.

An **adjustment** is a measure or action taken to assist a student with disability to participate in education and training on the same basis as other students.

An adjustment is **reasonable** if it achieves this purpose while taking into account the student's learning needs and balancing the interests of all parties affected, including those of the student with disability, the education provider, staff and other students.

Related Documents

Tasmanian Catholic Education Office Equity Policy
Disability Discrimination Act
Disability Standards of Education
Tasmanian Catholic Education Office Enrolment Policy
Mission Statement of the Catholic Church in Tasmania

Signed by:

Sallyonlay

TCEC Deputy Chair

Date:

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Authorised by:
TCEO Contact Officer:
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Tasmanian Catholic Education Commission
Team Leader: Student Support
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